

INFORMATION CLAUSE

CONCERNING THE PROCESSING OF PERSONAL DATA OF PROGET CUSTOMERS

ACTING ACCORDING TO ART. 13 OF THE REGULATION OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL (EU) OF 27 APRIL 2016 ON THE PROTECTION OF LEGAL PERSONS WITH REGARD TO THE TRANSFER OF PERSONAL DATA AND ON THE FREE USE OF SUCH DATA AND THE USE OF SERVICES 95/46/EC (GENERAL DATA PROTECTION REGULATION) – HEREINAFTER REFERRED TO AS "GDPR", I PROVIDE DETAILED INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA:

1. ADMINISTRATOR IDENTITY

- 1.1. The Administrator of personal data is Proget limited liability company with its registered office in Bielsko-Biała, Poland at 43-300 Bielsko-Biała, ul. Warszawska 28.

2. CONTACT DETAILS OF THE ADMINISTRATOR

- 2.1. You can contact the Administrator via e-mail at info@proget.pl, by phone at: +48 33 822-14-85 or in writing to the address of the Administrator's registered office.

3. CONTACT DETAILS OF THE DATA PROTECTION OFFICER

- 3.1. The Administrator has designated a data protection officer, officer's e-mail at iod@proget.pl or in writing at the address of the Administrator's registered office.
- 3.2. You can contact the Data Protection Officer in all matters relating to personal data processing and applying the law on data transfer.

4. PURPOSES OF PERSONAL DATA PROCESSING

- 4.1. Personal data will be processed as part of selling software licenses, service experience and technical support.
- 4.2. Additional personal data is considered in connection with the settlement of accounts, precisely defined regulations, financial documentation of the accountant, etc.
- 4.3. Under a separate consent, personal data is processed to conduct marketing activities, communicate, application security, etc.
- 4.4. The legitimate purpose of the Data Controller is the subject of correspondence and the possibility of detailed and compensation claims.

5. LEGAL BASIS

- 5.1. Piece. 6 section 1 letter a) GDPR – the person whose data is required to provide personal data for one or additional purposes.
- 5.2. Piece. 6 section 1 letter b) GDPR – involves the performance of the contract or the performance of actions on you before the contract is performed.
- 5.3. Piece. 6 section 1 letter c) GDPR – it is necessary to fulfill Administrator's obligation. In which to place, please provide:

- a) Act of April 23, 1964 – Civil Code;
- b) Act of July 26, 1991 on personal income tax;
- c) Act of March 11, 2004 on tax on service costs;
- d) Act of August 29, 1997, Tax Ordinance;

5.4. Piece. 6 section 1 letter f) GDPR – the legitimate interests of the Data Controller must be applied.

6. DATA RECIPIENTS

6.1. Personal data can be connected to the receiver:

- a) tax office, social security institution and other officials such as police, federal court, etc.
- b) the entity that relies on appropriate conversations entrusts data to use the services to the Data Administrator.

7. TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY OR AN INTERNATIONAL ORGANIZATION

7.1. The data controller will not transfer personal data to Member States and international organizations (outside the European Economic Area).

8. DATA STORAGE PERIOD

8.1. The data may be used per applicable law for 6 years from the date of sale/purchase and services or in the event of an investigation – until their validity.

9. RIGHTS OF DATA SUBJECTS

- 9.1. You have the right to object to the processing of personal data, limit data processing, access data, update them and download updates, if available under the law.
- 9.2. Suppose the information is incomprehensible or the state requires detailed information regarding the processing of personal data in this respect. In that case, the basic legal processing of data or their transfer gives the right to use the administrator's data in this scope (Article 12 of the GDPR).
- 9.3. Then, due to the necessity of implementation, which are subject to regulations, principles of data processing, the basis for their conduct, further proceedings. should be sent in writing to the address of the Data Administrator.

10. THE RIGHT TO SUBMIT A COMPLAINT TO THE SUPERVISORY AUTHORITY

10.1. You have the right to submit complaints to the supervisory body – the Office for Personal Data Protection President, based at ul. Stawki 2, 00-193 Warsaw, Poland.

11. SOURCE OF PERSONAL DATA

- 11.1. Personal data is obtained directly from legal entities. The Administrator provides services, services or provides services.
- 11.2. The data may be available through the Administrator's account, its holders who sell licenses and educational services through the Administrator.

12. INFORMATION ON THE OPPORTUNITY OR OBLIGATION TO PROVIDE DATA

12.1. Providing personal data is necessary:

- a) interruption or upon request before it occur;
- b) The obligation of the Administrator of data constituting the basis for issuance.

13. AUTOMATED DECISION-MAKING, PROFILING

13.1. During the processing of personal data, the Data Administrator will not be released in an automated manner. Personal data will not be subject to profiling.

14. OTHER INFORMATION

14.1. For personal data shared.

- a) providing data is sent and its transmission takes place based on directly expressed consent;
- b) personal data will be processed for the period of obtaining consent or the duration of support to process personal data;
- c) any decision to withdraw data is made without submitting an appropriate declaration in the manner provided for in the consent;
- d) if there is no agreement due to the employee's consent, the purpose stated in the consent cannot be achieved.